



USAID
FROM THE AMERICAN PEOPLE



**EURASIA
FOUNDATION**

**Social Innovation in Central Asia
Central Asia Youth Leadership Academy
Regional Activities Facilitator
Terms of Reference**

ANNEX 2 – ACTIVITIES DEVELOPMENT PRELIMINARY TIMELINES

Stage	Period
Recruitment	
Recruitment Development	October
Implementation	October
Selection process	October
Finalists Notification and engagement	October
E-learning Curriculum Review and Updates	
Content Review (existing courses)	October
Needs assessments (additional courses)	October, November
Recommendations	October, November
Kickoff and Orientation Sessions	
Content Development	November
Implementation	November
Monitoring, Evaluation and Reporting	November, December
Project Design and Management Course	
Content Development	December
Implementation	January, February
Monitoring, Evaluation and Reporting	March
Mentorship Program	
Training of Mentors	November, February, March
Implementation	November, February, March
Monitoring, Evaluation and Reporting	Ongoing, Report due 31 March
SICA Youth Incubator	
Content Development	January – January
Implementation	February
Monitoring, Evaluation and Reporting	Ongoing; Report due 28 February
CAYLA Talks	
Content Development	November
Implementation	December – February, May – August
Monitoring, Evaluation and Reporting	Ongoing, Report due 31 March
Networking Camp and Graduation Ceremony	
Content Development	March – April
Implementation	May – August
Monitoring, Evaluation and Reporting	Ongoing; Report due 31 August
Final Report	
Final Report submission	20 September